

# WAIVER

## REQUEST FOR CHANGE OF PLACEMENT

Millbrook High School  
Student Services

### Instructions:

1. Waivers are for AP courses only
2. Waivers may be picked up from 2<sup>nd</sup> block teachers and/or Student Services
3. Complete the Waiver Form
4. Discuss Waiver with teacher
5. Teacher and Parent must sign the form
6. Turn into 2<sup>nd</sup> block teacher and/or Student Services
7. Counselor will contact the student about the change

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<b>Student's last name</b>	<b>First name</b>	<b>M.I.</b>	<b>NCWise #</b>
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I am requesting the following change of placement for my child for the 2008-09 school year.			
<b>From:</b>	<hr/>	<b>to</b>	<hr/>
	<b>Course Name / Number</b>		<b>Course Name / Number</b>
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I have discussed this change with my child's current teacher on _____ (Date).			
I understand that this change does not reflect the school recommendation.			
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Signature of Parent		Date	
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Signature of Teacher		Date	

**Note:** The student should be prepared to remain in the course for the entire term. Except when approved by the principal, students are not allowed to drop a course after the first ten days of school. Because of class size requirements, the master schedule matrix, and scheduling conflicts, a schedule change may not be possible after the school year begins.